

Morley Town Deal Board

Monday 22nd May 2023

14:00 – 16:30

Large Banqueting Suite, Morley Town Hall

Board Members

Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Cllr Robert Finnigan	<i>Morley Town Council</i>
Matthew Winn	<i>Communications Manager, Office of MP Andrea Jenkyns</i>
Rachael Kennedy	<i>Morley Town Centre Manager</i>
Steven Foster	<i>Director, Land Securities</i>
Lalit Suryawanshi	<i>Morley Resident</i>
Cllr Andrew Hutchison	<i>Morley North Ward Member</i>
Mukesh Patel	<i>Morley Resident</i>
Christine Hirst	<i>Morley Resident</i>
Mark Goldstone	<i>Head of Regional Policy, CBI</i>
Dan Merrick	<i>Community representative</i>
Adam Brannen	<i>Head of Regeneration (Deputy for Martin Farrington)</i>

Apologies

Dawn Ginns	<i>Morley Resident</i>
Sonya Midgley	<i>West Yorkshire Combined Authority</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Mark Casci	<i>West and North Yorkshire Chamber of Commerce</i>
Ryan Kaye	<i>Area Lead, West Yorkshire, Cities & Local Growth Unit</i>
Cllr Jane Senior	<i>Morley South ward member</i>
Cllr Helen Hayden	<i>Executive Member, Infrastructure and Climate</i>
Jane Walne	<i>Head of Projects and Programmes, Leeds City Council</i>

Officer attendees

Helen McGrath	<i>Senior Project Manager, Leeds City Council</i>
Libbi Watson	<i>Career Grade Officer, Leeds City Council</i>
Claire Newton	<i>Senior Project Officer, Leeds City Council</i>
Dan Broadbent	<i>Regeneration Officer, Leeds City Council</i>
Liam Riley	<i>Heritage Officer, Leeds City Council</i>
Stephen O'Malley	<i>Project Support Officer, Leeds City Council</i>
Martin Gresswell	<i>Senior Project Officer, Leeds City Council</i>

1.0 Introductions and apologies

- 1.1 Apologies were noted. The Chair welcomed the members of the public to the Board meeting. There were 11 members of the public present at the meeting.
- 1.2 The chair and Board members thanked LCC officer Jane Walne, for her work and involvement in the Morley Town Deal Fund and would like to congratulate her on her new role.

2.0 Declaration of interests

- 2.1 Declaration of interests were given by two board members. Chair gave a reminder for board members to update the register. Cllr Hutchison noted that there may be a Member change to representation which is currently going through WHIP.

3.0 Minutes of the last meeting and matters arising

- 3.1 The previous minutes of the March meeting were agreed to be an accurate record.
- 3.2 Regarding previous action 3.3 Munroe K to provide a programme plan to Leeds City Council (carried over), a high-level programme should be provided by mid-June. **ACTION** – LW to arrange Munroe K to present at July Board Meeting
- 3.3 In terms of previous action 3.7 there are now 6 volunteers for the Inclusive Design Panel currently. **Action** – Rachael to put Helen in touch with Gorse Academy for young people to be on the panel.
- 3.4 Regarding previous action 4.1, the Chair to meet with MP Andrea Jenkyns, awaiting availability.
- 3.5 Regarding action 6.3, Cllr Hutchison requested an update on the St Mary's in the Wood's building at the next working group meeting. Action – Buttress Architects to also be invited to the next working group meeting, **ACTION** (rolled over)
- 3.6 Regarding action 7.2.2, the Transport, Greenspace, Health, and Wellbeing working group to engage with GPs, NHS and medical centres across the programme. **ACTION** – This subject matter to be on the next agenda at the working group meeting.

4.0 Correspondence log and questions from the public

- 4.1 A question from a member of the public was emailed in advance and a formal written response has been provided. The questions related to Greener and Connected and Highways related schemes.
- 4.2 A question from a member of the public-on-public conveniences was raised to which the Board responded. Cllr Hutchison explained that the Town Hall had been closed off to the public due to building misuse and to ensure the safety of staff. Cllr Hutchison explained once the refurbishment has taken place the building will have a cafe and will allow members of the public access. It was also noted that 12 businesses on Queen Street have agreed that their facilities can be used by the public.
-

-
- 4.3 A question was raised around the St Marys in the Woods building. **Action** - The Heritage Officer to meet with the representative from the Morley Community Archives.
-

5.0 Highlight Report

- 5.1 The Programme Manager and project leads presented key items from the highlight report.

5.2 At the previous meeting it was noted that wider engagement is required across the programme, LCC are currently creating public facing newsletters that will be available digitally as well as in paper format. Commonplace is regularly being updated with news stories and forthcoming consultations coming. LCC are also looking at more local spaces to hold in person consultations to target a wider audience.

5.3 LCC will be submitting a Monitoring and Performance Towns Fund return (reporting on Q3 and Q4 of 2022/23) which will require sign off from Chair of MTD Board and S151 Officer. **ACTION – HMc** to circulate to Board Members and Chair by email.

5.4 An annual public satisfaction survey is currently being created which will be available digitally on commonplace as well as in paper forms shortly. This will be needed for ongoing monitoring and evaluation.

5.5 A Morley Jobs Fair is being planned between the three key employers, Munroe K, Land Securities and Sterling Capitol for later this year. This will be open to all ages.

5.6 The following individual project updates were given:

5.6.1 **Morley Education and Skills Centre** - LCC are still undertaking property negotiations to acquire a potential building in Morley for this project. Although slow, positive progress is being made and a deadline for the building acquisition is now in place.

5.6.2 **White Rose Innovation Hub** – Discussed the progress including the forthcoming grant agreement finalisation and submission of the planning permission by the end of June. **ACTION** – Munroe K to be invited to the next Board meeting to present.

5.6.3 **Town Hall** – Cllr Hutchison, NPS and the LCC fire safety office have now reached a solution on the fire safety issue. Potential onsite start date for works to be May 2024. It was noted that a decarbonisation project is also planned for the Town Hall. The Board wanted assurances that this would be from separate funding and shouldn't affect the programme of Morley Town Deal works. **ACTION** - A detailed programme to be brought forward to the September Board and a presentation given on the proposals. Also need to check on future lettings and the closing date for future ones.

5.6.4 **Heritage Investment Programme** - Discussed the progress with the Morley shopfronts Design and Maintenance Guide and the recent Conservation Area Appraisal Management Plan. The appointment of a new Heritage Investment Officer has been made who will now take forward the launching of the grant investment scheme.

5.6.5 **Greener and Connected (Parks)** – Noted that there will be an 'Art in the Park' event at Hembrigg Park on 1st June to celebrate the first project being completed. LCC are working with various partners and a Leeds based artist to deliver the event, which is being advertised on all communication channels. LCC have secured some Shared Prosperity Funding, which is to be used on creating safe spaces for women and girls in parks and outdoor spaces. The team are looking at which projects this can be incorporated into.

-
- 5.6.6 **Greener and Connected (Public Realm)** – Reform and Civic have completed the concept designs for all the public realm schemes. We are planning to consult on these over the summer period before moving onto the detailed design stage. Reform and Civic have been commissioned to undertake and carry out the detailed design. It was noted that need to look at the street cafe licences for businesses on Queen St. **ACTION** – Claire Newton to liaise with licensing in the Council.
- 5.6.7 **Greener and Connected (Highways)** - Due to a delay in equipment Corporation Street has now been delayed to the school summer holidays to minimise disruption. A consultation letter is going out in the next week on the Commercial Street scheme.
- 5.6.8 **Station Gateway** – The concept design is completed, and we are planning to consult on this in June/July. Reform and Civic have been commissioned to undertake and carry out the detailed design.
- 5.7 Risk and budget were briefly covered and noted the very high risk around the impact of inflation. The current spends to date of £1.3m was noted, with a target of £8m in 2023/24

6.0 **Feedback from Town Deal Board working groups**

6.1 **Skills, Education and Employment**

- 6.1.1 The Chair of the working group is keen to show more of the Leeds Beckett ‘We Can’ campaign and for this to be included in public newsletters. **ACTION** – Communications lead to include content in first newsletter.
- 6.1.2 Also noted the great work of the Ahead partnership and the current contract expiry. **ACTION** – Ahead Partnership to come to the next Board meeting to present. Helen to look at the terms and conditions of the contract.
- 6.1.3 The Chair noted the voluntary contributions and social value/ESG role that current and future consultants and contractors should have across the Morley Town Deal.

6.2 **Transport, Greenspace, Health, and Wellbeing**

- 6.2.1 It has been confirmed that the Greenway from the Morley Train station to Cottingley will be named after Beryl Burton as the Beryl Burton Greenway, which the family have confirmed they are supportive of.

6.3 **Communication and Engagement**

- 6.3.1 The Chair noted the ongoing proactive communications the team are working on, including digital and non-digital forms. It was also raised communications with businesses and religious organisations of Morley needs improvement. **ACTION** - Board member Rev Tony Lee to work with Chair. Also need to email Chamber of Commerce businesses and use the MP’s office contacts.
- 6.3.2 Communicating the outcomes of each project as well as current project progress was needed, so the community can see the longer-term aims. **ACTION** – Helen to discuss with Chair and Comms Officer how best to do this. A visual piece of work could be produced.
-

6.4 Town Centre, Placemaking and Culture

6.4.1 LCC and NPS are now in agreement to move forward to next design stage. The Board gave approval to commission RIBA stage 4 of design process.

6.4.2 It was noted that there is now a potential capacity of 722 visitors in line with fire regulations at the Town Hall.

6.4.3 Chair is keen to know more of the future plans and vision for the Town Hall as these investment works are only the first phase. **ACTION** - Working group to bring events team to next working group to discuss business and operational plan for Town Hall.

7.0 AOB

7.1 Cllr Hutchison raised his concern of attendance at working groups and noted commitment to the group is for all of the projects. **ACTION** – Programme Manager and Chair to look at attendance of working groups to see if there are any wider issues with Board Member attendance and how often the meetings are.

7.2 It was noted that the Morley Leisure Centre is at capacity and discussed whether there could be more links and activities to health and wellbeing elsewhere in Morley.

8.0 Confidential items

8.1 The public were invited to leave the meeting at this point. The meeting finished at 4.30pm.

9.0 Date of next meeting

9.1 11th July 2023, 2pm – 4.30pm, Morley Town Hall, Large Banqueting Suite
